Curriculum Standard for Public Safety Administration

Career Cluster: Law, Public Safety, Corrections & Security

Cluster Description: Planning, managing, and providing legal, public safety, protective services and homeland security, including professional and technical support services.

Pathway: Public Safety Technologies	**Effective Term:** Spring 2024 (2024*01)

Program Majors Under Pathway:

Program Major / Classification of Instruction Programs (CIP) Code		Credential Level(s) Offered	Program Major Code
Public Safety Administration	CIP Code 43.9999	AAS/Diploma/Certificate	A55480

Pathway Description: The Public Safety Administration curriculum is designed to provide students, as well as practitioners, with knowledge and skills in the technical, managerial, and administrative areas necessary for entrance or advancement within various public safety and government organizations.

Course work in diverse subject areas includes public safety administration and education, interagency operations, crisis leadership, government and agency financial management, professional standards, incident management, administrative law, and supervision, while providing a streamlined pathway that recognizes the value of previously earned skillsets and credentials within the public safety sector.

Employment opportunities exist with fire or police departments, emergency management organizations, governmental agencies, industrial firms, correctional facilities, private industries, insurance organizations, educational organizations, security and protective organizations, and through self-employment opportunities.

I. General Education Academic Core

[*Curriculum Requirements for associate degree, diploma, and certificate programs in accordance with 1D SBCCC 400.10*]: *Degree programs must contain a minimum of 15 semester hours including at least one course from each of the following areas: humanities/fine arts, social/behavioral sciences, and natural sciences/mathematics. Degree programs must contain a minimum of 6 semester hours of communications. Diploma programs must contain a minimum of 6 semester hours of general education; 3 semester hours must be in communications. General education is optional in certificate programs.*

Public Safety Administration A55480

Recommended General Education Academic Core	AAS	Diploma	Certificate
Minimum General Education Hours Required:	**15 SHC**	**6 SHC**	**0 SHC**

Courses listed below are recommended general education courses for this curriculum standard. Colleges may choose to include additional or alternative general education courses to meet local curriculum needs.

					AAS	Diploma	Certificate
1. Communication:					**6 SHC**	**3-6 SHC**	**Optional**
ENG	111	Writing & Inquiry	3 SHC	(UGETC)			
ENG	131	Introduction to Literature	3 SHC				
COM	231	Public Speaking	3 SHC	(UGETC)			
COM	120	Intro. Interpersonal Communication	3 SHC	(UGETC)			
ENG	112	Writing/Research in the Disc	3 SHC				
ENG	114	Prof Research & Reporting	3 SHC				
2.Humanities/Fine Arts:					**3 SHC**	**0-3 SHC**	**Optional**
ENG	231	American Literature I	3 SHC	(UGETC)			
ENG	232	American Literature II	3 SHC	(UGETC)			
HUM	110	Technology and Society	3 SHC				
HUM	115	Critical Thinking	3 SHC				
HUM	120	Cultural Studies	3 SHC				
HUM	121	The Nature of America	3 SHC				
PHI	240	Introduction to Ethics	3 SHC	(UGETC)			
3.Social/Behavioral Sciences: N/A					**3 SHC**	**0-3 SHC**	**Optional**
POL	120	American Government	3 SHC	(UGETC)			
PSY	150	General Psychology	3 SHC	(UGETC)			
4.Natural Sciences/Mathematics: N/A					**3 SHC**	**0-3 SHC**	**Optional**
MAT	143	Quantitative Literacy	3 SHC	(UGETC)			
MAT	152	Statistical Methods I	4 SHC	(UGETC)			

II. **Major Hours**. AAS, diploma, and certificate programs must include courses which offer specific job knowledge and skills. Work-based learning may be included in associate in applied science degrees up to a maximum of 8 semester hours of credit; in diploma programs up to a maximum of 4 semester hours of credit; and in certificate programs up to a maximum of 2 semester hours of credit. Below is a description of each section under Major Hours.

    A. **Technical Core.** The technical core is comprised of specific courses which are required for all Program Majors under this Curriculum Standard. A diploma program offered under an approved AAS program standard or a certificate which is the highest credential level awarded under an approved AAS program standard must include a minimum of 12 semester hours credit derived from the curriculum core courses or core subject area of the AAS program.

    B. **Program Major(s).** The Program Major must include a minimum of 12 semester hour's credit from required subjects and/or courses. The Program Major is in addition to the technical core.

    C. **Other Major Hours.** Other major hours must be selected from prefixes listed on the curriculum standard. A maximum of 9 semester hours of credit may be selected from each prefix listed, with the exception of prefixes listed in the core.

Public Safety Administration A55480	AAS	Diploma	Certificate
Minimum Major Hours Required:	**49 SHC**	**30 SHC**	**12 SHC**
A. Technical Core:	28-33 SHC		

Required Courses:

PAD	151	Intro to Public Admin	3 SHC
PAD	252	Public Policy Analysis	3 SHC
PAD	254	Grant Writing	3 SHC
EPT	124	EM Services Law & Ethics	3 SHC *or*
FIP	152	Fire Protection Law	3 SHC *or*
PAD	152	Ethics in Government	3 SHC
FIP	228	Local Govt Finance	3 SHC *or*
PAD	251	Public Finance & Budgeting	3 SHC
CJC	170	Critical Incident Mgmt Pub Saf	3 SHC *or*
EPT	150	Incident Management	3 SHC

Select one course from the following:

CJC	240	Law Enfor Mgt. & Superv	3 SHC
EMS	235	EMS Management	2 SHC
FIP	276	Managing Fire Services	3 SHC

B. Tracks. Choose one Subject Area minimum

Correction Services:

PST	120	NCDPS Correctional Officer Training	8 SHC *or*
PST	124	NC Sheriffs' Detention Officer Training	8 SHC
		OR the following 3 courses:	
CJC	141	Corrections	3 SHC
CJC	225	Crisis Intervention	3 SHC
CJC	232	Civil Liability	3 SHC *or*
CJC	233	Correctional Law	3 SHC

Emergency and Fire Management Services: Choose 12 SHC minimum from: EMS, EPT, FIP, or PST**

Law Enforcement Services: Choose 12 SHC Minimum from: CJC/PST** course prefixes (including BLET).

911 Telecommunicator Services: Choose 12 SHC minimum from CJC, EME, EMS, EPT, FIP, GIS, or PST** to include ONE of the following:			
CJC	225	Crisis Intervention	3 SHC or
HSE	225	Crisis Intervention	3 SHC

Security and Loss Prevention Services: Choose 12 SHC Minimum from PST**
and/or the following CJC courses:

CJC	151	Intro to Loss Prevention	3 SHC
CJC	152	Intro to Sec/Protect Service	3 SHC
CJC	153	Private Security Operations	3 SHC
CJC	154	Private Security Business	3 SHC

**Maximum 9 SHC awarded for PST

B. Program Major(s): Not Applicable

C. Other Major Hours:

To be selected from the following prefixes:

BIO, BUS, CCT, CET, CIS, CJC, CSC, CTI, CTS, DBA, ECO, EDU, EHS, EME, EMS, ENG, EPT, FIP, GIS, HEA, HIS, HSE, HUM, LDR, LEX, NET, OST, PAD, PED, POL, PST, PSY, SEC, SOC, and WBL

Up to two semester hour credits may be selected from ACA.

Three semester hour credits may be selected from PTE.

Up to three semester hour credits may be selected from the following prefixes: ARA, ASL, CHI, FRE, GER, IRI, ITA, JPN, LAT, POR, RUS, and SPA

IV. Employability Competencies

Fundamental competencies that address soft skills vital to employability, personal, and professional success are listed below. Colleges are encouraged to integrate these competencies into the curriculum by embedding appropriate student learning outcomes into one or more courses or through alternative methods.

A. **Interpersonal Skills and Teamwork** – The ability to work effectively with others, especially to analyze situations, establish priorities, and apply resources for solving problems or accomplishing tasks.

B. **Communication** – The ability to effectively exchange ideas and information with others through oral, written, or visual means.

C. **Integrity and Professionalism –** Workplace behaviors that relate to ethical standards, honesty, fairness, respect, responsibility, self-control, criticism and demeanor.

D. **Problem-solving** – The ability to identify problems and potential causes while developing and implementing practical action plans for solutions.

E. **Initiative and Dependability** – Workplace behaviors that relate to seeking out new responsibilities, establishing and meeting goals, completing tasks, following directions, complying with rules, and consistent reliability.

F. **Information processing** – The ability to acquire, evaluate, organize, manage, and interpret information.

G. **Adaptability and Lifelong Learning –** The ability to learn and apply new knowledge and skills and adapt to changing technologies, methods, processes, work environments, organizational structures and management practices.

H. **Entrepreneurship –** The knowledge and skills necessary to create opportunities and develop as an employee or self-employed business owner.

*An **Employability Skills Resource Toolkit** has been developed by NC-NET for the competencies listed above. Additional information is located at: http://www.nc-net.info/employability.php*

**The North Carolina Career Clusters Guide was developed by the North Carolina Department of Public Instruction and the North Carolina Community College system to link the academic and Career and Technical Education programs at the secondary and postsecondary levels to increase student achievement. Additional information about Career Clusters is located at: http://www.nc-net.info/NC_career_clusters_guide.php or http://www.careertech.org.*

Summary of Required Semester Hour Credits (SHC) for each credential:

	AAS	Diploma	Certificate
Minimum General Education Hours	15	6	0
Minimum Major Hours	49	30	12
Other Required Hours	0-7	0-4	0-1
Total Semester Hours Credit (SHC)	**64-76**	**36-48**	**12-18**