

**State Board of Community Colleges**  
*Mr. Thomas Looney, Chair*



**Nomination Instructions for the  
2024 Excellence in Teaching Award**  
*Funded by R.J. Reynolds*

**Dr. Jeff Cox**  
System President

## **Excellence in Teaching Award**

Please develop a narrative, not to exceed seven pages, which addresses each of the following seven selection criteria. Note, narratives longer than seven pages may be disqualified. Format the narrative to address one criterion per page and number as below to address the selection criteria. Emphasis should focus on the past “three years” but may include ongoing projects. Additional information of more than one page per criterion will not be considered.

### **Background**

The Excellence in Teaching Award, sponsored by R.J. Reynolds, was established by the State Board of Community Colleges in 1985. This award provides statewide recognition of faculty members who exemplify the highest quality and standards of instruction throughout the North Carolina Community College System.

### **Nomination Process**

Each Community College President is requested to nominate one faculty member each year. Colleges are encouraged to utilize a peer recommendation process on their campus to solicit nominations.

### **Eligibility**

Any faculty member at the time of announcement of the award, other than past award recipients, is eligible to be considered for this nomination. Nominations are limited to one per institution.

### **Selection Criteria – Demonstration or examples of:**

1. Interactions with students that focus on their successful development as whole persons.
2. Effective classroom environments that result in motivated students and successful learning.
3. Innovations in teaching methods including the effective use of technology.
4. Professional development activities and experiences that enhance teaching effectiveness.
5. Leadership roles beyond the classroom related to the practice and profession of teaching.
6. Past recognition and awards received as a faculty member.
7. Overall consistent and excellent job behaviors that exhibit unselfish devotion and significant contributions to student, college, and system success (exceeds normal expectations).

The narrative should expand and focus on specific examples which demonstrate your nominee’s personal commitment and unique contributions to your institution, its students, and to the community college experience. Please do not submit pictures, videos, portfolios, etc. Supplemental material will be limited to student/peer evaluations and letters of support (not to exceed five total). Job descriptions and a current personal vita with dated information may be included (not to exceed three pages).

### **Selection of Award Recipients**

A single award is bestowed each calendar year. The award recipient will receive a cash prize of \$8,000 and a plaque. In addition, the recipient’s college foundation will receive a cash prize of \$2,000. The finalists will receive a cash award of \$500 and certificates. Certificates will also be given to the colleges of the award recipient and finalists.

The recipient will be chosen by a committee which will include various stakeholders within the North Carolina Community College System. The screening and selection process will occur in stages.

- First, the Excellence in Teaching (EIT) screening committee will conduct the initial screening of applications.
- Second, the EIT interview committee will interview the selected semi-finalists and recommend the finalists.
- Third, the EIT selection committee of the State Board of Community Colleges will interview the finalists and recommend the award recipient to the full State Board. The committee will recommend their top selection, based on written nominations and interviews, to the State Board.

### **Submission Instructions**

Email nomination packet to: SBCC Awards ([sbccawards@ncccommunitycolleges.edu](mailto:sbccawards@ncccommunitycolleges.edu)) no later than October 13, 2023, to be eligible. No hard copies will be accepted.

**Note:** All electronic submissions must be sent as a pdf file with the following file name format:

Collegename\_awardname\_year.pdf

(Example: AlamanceCC\_EITaward\_2024.pdf)