**NORTH CAROLINA STATE BOARD OF COMMUNITY COLLEGES**

**OFFICE OF PROPRIETARY SCHOOLS**

**REQUEST TO RELOCATE PROPRIETARY SCHOOL**

***School relocations require site visits and approvals prior to use. A certified bank check or money order in the amount of five hundred dollars ($500.00) made payable to the North Carolina State Treasurer shall accompany each site relocation approval request.***

Proprietary School:

Current Address:

Length of Time at Current Address:

Reason for Relocation:

Proposed New Address:

(**Please attach a copy of the floor plan, fire inspection, certificate of occupancy, lease/deed.)**

Proposed Dates for Site Visit:

Date:

 School Director/ Signature