

## **1E SBCCC 900.2 Continuing Education Registration Fee Refunds**

(a) The following definitions apply to this provision:

- (1) “Non-regularly scheduled course section” – A course section that meets the definition of “non-regularly scheduled course section” found in 1G SBCCC 200.94(b).
- (2) “Officially withdraw” – See definition in 1E SBCCC 900.1(4).
- (3) “Regularly scheduled course section” – A course section that meets the definition of “regularly scheduled course section” found in 1G SBCCC 200.94(a).
- (4) “Independently scheduled course section” – A course section that meets the definition of “independently scheduled course section” found in 1G SBCCC 200.94(d).

(b) Unless otherwise required by law, community colleges shall not issue a registration fee refund using State funds except under the following circumstances:

- (1) A college shall provide a 100 percent refund to the student if the student officially withdraws or is officially withdrawn by the college from the course section prior to the first course section meeting.
- (2) A college shall provide a 100 percent refund to the student if the college cancels the course section in which the student is registered.
- (3) After a regularly scheduled or independently scheduled course section begins, the college shall provide a 75 percent refund upon the request of the student if the student officially withdraws or is officially withdrawn by the college from the course section prior to or on the census date, as defined in 1G SBCCC 200.94(b)(C)(i) or 1G SBCCC 200.94(d)(C)(i), of the course section. This sub-section applies to all course sections except those course sections that begin and end on the same calendar day. Colleges shall not provide a student a refund using State funds after the start of a course section that begins and ends on the same calendar day.
- (4) After a non-regularly scheduled course section begins, the college shall provide a 75 percent refund upon the request of the student if the student withdraws or is withdrawn by the college from the course section prior to or on the 10th calendar day after the start of the course section.

*History Note: Authority G.S. 115D-5; G.S. 115D-39;*

*Eff. [May 16, 2014](#).*

*Amended Eff. [April 1, 2020](#).*