Web sites to bookmark (** indicates sites you may use the most!)

Library Services home page
> https://www.nccommunitycolleges.edu/library-services**Contains links to the CCLINC cooperative agreement, minutes, barcode prefixes, access to the OPAC, Library Services staff contact information, links to non-CCLINC library catalogs, and a link to openNCCC.

SymphonyWeb (the web version of WorkFlows, the staff client)
> https://symweb-noca.sirsi.net/SymphonyWeb/apps/CCLINC **

Amazon.com
> https://www.amazon.com **– Need to have a short bib beefed up or you want to provide scanned pages along with your work form? This is a great resource to use for that. Many titles listed on Amazon feature the "Look inside" feature that often displays the title page, verso, introduction, table of contents pages for a title. If the information displayed matches your copy in hand, then include the URL from Amazon in your submitted work form. It's as simple as that! (NOTE: Other book vendors such as B&T may have this feature as well.)

Cataloger's Reference Shelf
> https://www.itsmarc.com/crs/crs.htm This site has a little bit of everything, even RDA!

MARC format web sites
> https://www.oclc.org/bibformats/en **(Bibliographic Formats and Standards, 4th ed.)—This site is in the process of being revised. Includes links to OCLC's **About RDA** and The Library of Congress' **RDA in MARC** pages
> https://www.loc.gov/marc/ (Library of Congress – MARC 21)
> https://www.loc.gov/marc/umb/ (Library of Congress – How to use MARC 21)

RDA
> https://www.oclc.org/en/rda/about.html (OCLC's About RDA)
> https://www.loc.gov/marc/RDAinMARC.html (The Library of Congress' RDA in MARC)

WorldCat
> https://www.worldcat.org ** (via public access—yes to numeric and combined keyword searching; no to index labels. Numeric searching also includes music/dvd/vhs publisher #s!, only without the index label! Remember, you can limit search results by adding DLC at the end of your search string!)

Name and Subject authority files
> Use WorkFlows' **Display Authority wizard** to search name and subject authority records.
> https://authorities.loc.gov **(Library of Congress—best access is in AM)
> https://connexion.oclc.org/ (via Connexion)
> https://www.loc.gov/aba/publications/FreeLCSH/freelcsh.html#Individual **(Library of Congress' LCSH in PDF)
> https://www.itcompany.com/inforetriever/form_subdivisions_list.htm (LCSH free-floating subdivision guide)

Classification
> Use WorkFlows' **Display Authority wizard** to search name and subject authority records. Look for the 053 or 083 MARC tags for suggested LC or Dewey #s.
> https://classify.oclc.org/classify2/ **(OCLC Classify, cites both LC and Dewey#s)
> https://www.loc.gov/aba/publications/FreeLCC/freelcc.html **(LC Classification schedules in PDF)
> https://calculate.banerjee.site/ **Cataloging calculator now offers LC Classification numbers as a search option
> https://www.loc.gov/aba/cataloging/subject/weeklylists/ (LCSH updates/weekly lists)
> https://www.oclc.org/dewey/updates/default.htm (OCLC - Access to Dewey updates/changes)

Cutters
> https://calculate.banerjee.site/ **(Cataloging calculator) Great resource for LC cutter numbers, geographic cutters, county codes, AACR2 abbreviations, LCSH, and links to RDA info, and Bibliographic formats and standards.
> https://research.wsulibs.wsu.edu/xmlui/bitstream/handle/2376/2614/?sequence=1 ** (Cataloging calculator backup site)
> https://www.oclc.org/dewey/support/program/instructions.htm (OCLC - Dewey Cutter Program you download)—Great resource for our Dewey colleges.

Translating help
> https://translate.google.com/ **(Google Translate)
> https://www.pravapis.org/translator.asp (Belarusan Translit-Cyrillic Translator)
> https://www.mandarintools.com/worddict.html (Chinese-English Dictionary)

Conversion tables
> https://www.metric-conversions.org/length/inches-to-centimeters.htm Don't have a ruler that measures in centimeters? No problem! This site does it for you! Convert inches to cm. for the 300 field!
> https://www.novaroma.org/via_romana/numbers.html Have an older title that has the copyright date in Roman numerals? No problem! Enter the Roman numeral and this site converts it to Arabic numerals for you!

Internet Archive
> https://www.archive.org/ A great resource for ebook and video collections. If a title in your collection has been digitized and placed here, then we can provide an 856 link in the record pointing to the digital copy in the Internet Archive. The Wayback Machine is also great to use if you have a web site that has gone dead, or if you want to see what a web site *used* to look like

OCLC authorization and password is obtained from Birch Barnes at the system office *when you go through the cataloging training course*.