

**STATE BOARD OF COMMUNITY COLLEGES**  
**Title II Funding for Professional Development and**  
**Technical Assistance**  
**FY 2018-19**

**Request:** The State Board of Community Colleges is asked to approve \$50,000 from Title II, Adult Education and Family Literacy (AEFLA), State Leadership funds to supplement funds from State Board Reserve Funds approved July 2018 to support Professional Development and Technical Assistance to occur between January 1, 2019 and June 30, 2019. Due to new performance outcome data and clarification from the Department of Education, Office of Career, Technical, and Adult Education (OCTAE) on the use of Title II funds to provide professional development to all providers, this project will only require \$25,000 of the original \$125,000 approved for this project from State Board Reserve Funds.

**Strategic Plan Reference:**

Theme: System Effectiveness

Goal 4: Advance organizational effectiveness, operations, and decision-making to support a cohesive system of nimble, empowered, and community-driven colleges.

- Objective 4.2. Improve decision-making through increased access to comprehensive, timely, and quality data.

Theme: Clear & Supported Pathways for Student Progress and Success

Goal 2: Provide a continuum of education, training, advising and to help learners make informed decision that lead to credential and careers.

- Objective 2.2. Provide integrated, targeted support services that promote student success.

Theme: Economic and Workforce Impact

Goal 3: To ensure the educational pipeline prepares a workforce possessing the interest, knowledge, skills, and abilities to meet the needs of employers, now and into the future.

- Objective 3.1: Collaborate with the stakeholders to promote a workforce system that fosters innovation and establishes seamless connections among community colleges, K-12 education, universities, workforce and economic development partners, and business and industry.

**Background:** In July 2018, the State Board approved \$125,000 from State Board Reserve Funds to support professional development and technical assistance to College and Career Readiness Adult Education community college programs that were not funded with Title II AEFLA grants. Per the AEFLA, federal adult education funds must supplement, and not supplant, other state or local public funds expended for adult education and literacy activities. (Section 241(a) of AEFLA). State Board Reserve Funds were approved to ensure all adult education providers not receiving Title II 231 funds could be fully supported. However, in October 2018, federal performance measures for program year 2017-2018 were released. Based on this new data, the College and Career Readiness (CCR) unit revised their professional development plan for performance improvement to use a mentor-based approach. In addition, the CCR unit received clarification from OCTAE on

allowable use of funds to eligible providers. With these new data points, the CCR unit can allocate federal funds to support both funded Title II and non-Title II funded providers.

**Rationale:**

NC Title II has not met federal performance outcomes in over 10 years; however, in Program Year 2017-2018, NC exceeded its federal performance outcomes. The CCR unit revised its timeline and approach for implementing the professional development and technical assistance project that focuses on improving performance to include all providers. The revised project will include establishing a Center of Excellence for Adult Education Performance with the overall focus on improving student success as defined by federal reporting. Title II, AEFLA will continue to fully fund this Center for program year 2018-2021. Funds will be used to implement a research-based professional development model that uses a mentoring approach. A Title II funded college, Central Carolina Community College (CCCC) will establish the Adult Education Performance Center of Excellence to provide training and mentoring on best practices for using data to monitor and track student progress. Central Carolina Community College (CCCC) is a provider that has consistently demonstrated effectiveness in improving adult education skills, serves multiple counties, and has established relationships with community college providers. In addition, CCCC has experience in facing the challenges in serving adult education students and thus can make mentoring activities relevant. Making performance improvement a focus, it organized staff to include a position that focuses on data to improve student learning. CCCC has demonstrated the ability to replicate their model as evident in the presentation at the NC conferences and participation in data initiatives.

**Professional Development Project:**

Establish the Adult Education Performance - Center of Excellence

January 2019 - June 2019

Amount Allocated: \$50,000

This amount is added to the \$25,000 already approved July 2018.

For FY 2018-19, Central Carolina Community College, a Title II community college provider will work with providers identified as needing technical assistance due to low performance. The following services will be delivered:

1. Provide ½ day training at NCCC System office on federal performance reporting. Training logistics organized by CCR staff.
2. Establish a data analysis protocol and develop program self-evaluation tool.
3. Analyze data using various metrics to include retention, completion, multiple skills gain.
4. Meet with providers to analyze data workflow.
5. Work with CCR team to conduct follow up meeting/calls with colleges to review new data management plan.
6. Work with CCR team to develop data training for the Performance Summit.

**Funding Amount and Time Period:** The \$50,000 request is for the period of January 1, 2019, through June 30, 2019.

**Fund Source and Availability:** Funding is available from the Title II Adult Education and Family Literary Act, State Leadership Funds.

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