

MINUTES
State Board of Community Colleges
PROGRAMS COMMITTEE
Thursday, November 15, 2018

MEMBERS PRESENT:

Sam Powell, chair
Candler Willis, vice chair*

Toni Formato
William Holder

Bobby Irwin
Bob Stephens

ABSENT MEMBERS:

Ernest Pearson

*attended via phone

SYSTEM OFFICE STAFF AND OTHERS:

Lisa Chapman
Alexandra Doles

Morgan Johnson (Wilson CC)

WELCOME AND ETHICS STATEMENT: Dr. Powell called the meeting to order at 1:31 p.m. in the Wilson Community College, Frank L. Eagles Center, Room G-242. Roll was taken and there was a quorum. Dr. Powell read the Ethics Awareness and Conflict of Interest Statement and asked if there were any known conflicts. None were noted.

APPROVAL OF THE AGENDA: Dr. Powell requested a motion to approve the November 15, 2018 agenda. Mr. Stephens made a motion to approve the agenda and Mr. Holder seconded the motion. The agenda was unanimously approved by the committee.

APPROVAL OF THE MINUTES: Dr. Powell requested a motion to approve the October 18, 2018 minutes. Mr. Stephens made a motion to approve the minutes and Mr. Holder seconded the motion. It was unanimously approved by the committee.

FOR FUTURE ACTION:

Additions to the Special Curriculum Program Application List (Attachment PROG 01)

- North Carolina Community College System Office
 - Mechatronics Engineering Technology (A40350)

Dr. Chapman reviewed this item.

The committee had no questions or concerns.

FOR ACTION

Amend 1D SBCCC 400.8 – “Courses for Curriculum Programs” (Attachment PROG 02)

Dr. Chapman reviewed this item. This will be a numbering change to be supportive of the co-requisite model.

The committee had no questions or concerns.

On a motion made by Mr. Irwin, seconded by Mr. Holder, this item on the “For Action” agenda at their meeting on November 16, 2018.

Curriculum Program Applications – Fast Track for Action (Attachment PROG 03) [CA]

- Isothermal Community College
 - Human Services Technology (A45320)
- Sampson Community College
 - Agribusiness Technology (A15100)
- Wake Technical Community College
 - Electroneurodiagnostic Technology (A45320)

Dr. Chapman reviewed this item.

The committee had no questions or concerns.

On a motion made by Mr. Holder, seconded by Mr. Stephens, PROG 03 was approved for the consent agenda and forwarded to the November 16, 2018 meeting.

Curriculum Standard Hour Revision (Attachment PROG 04) [CA]

- Catawba Valley Community College
 - Emergency Medical Science (A45340)
- Pitt Community College
 - Advanced Medical Coding (Certificate) (A45530)

Dr. Chapman reviewed this item.

The committee had no questions or concerns.

On a motion made by Mr. Holder, seconded by Mr. Irwin, PROG 04 was approved for the consent agenda and forwarded to the November 16, 2018 meeting.

Combined Course Library – Continuing Education (Attachment PROG 05) [CA]

- New Course Approvals, Modifications, and Tier Designations
 - New Course Approval – Davidson County Community College
 - Children and Adolescents In Crisis (HEA-3227)
 - New Course Approval – Johnston County Community College
 - Foundations of Sonography (SON-3000)
 - New Course Approval – Office of the Fire Marshal/NCCCS
 - Pump Operations Block (FIP-3636)
 - Aerial Operations Block (FIP-3643)

Dr. Chapman reviewed this item.

Mr. Holder asked if students must pay for the Foundations of Sonography course. Students do have to pay but they are not required to take this course. This opportunity is meant as an introductory course for students to be exposed to the field and make an informed decision on entering this profession. Students will also acquire clinical exposure in addition to classroom time.

Mr. Irwin asked if career firefighters as well as volunteer firefighters can enroll in the Pump Operations Block. This course is open to both and, for volunteer fire fighters, this alleviate them from doing additional training for this particular certification at their local fire departments.

On a motion made by Mr. Irwin, seconded by Mr. Stephens, PROG 05 was approved for the consent agenda and forwarded to the November 16, 2018 meeting.

Courses of Instruction - Captive/Co-opted Groups (Attachment PROG 06) [CA]

- Roanoke-Chowan CC – Odom Correctional Institution
 - HOS-3072 Food Service Management
 - (Food Service Management)
 - HOS-3075 Food Service Sanitation/Safety
 - (Food Service Sanitation/Safety)

Dr. Chapman reviewed this item.

The committee had no questions or concerns.

On a motion made by Mr. Holder, seconded by Mr. Irwin, PROG 06 was approved for the consent agenda and forwarded to the November 16, 2018 meeting.

FOR INFORMATION

Programs Committee Agenda Items

2018 Legislative End-of-Year Report – Annual Curriculum Approval/Termination Report to the General Assembly (Attachment PROG 07)

Dr. Chapman reviewed the item.

Mr. Holder asked why one college can be terminating a course while another college has too high of a demand to accept applicants. Course termination depends on the area, student clientele, and local industry. Local changes can impact student needs/desire and industry need for course offerings. Colleges can terminate degree programs to allow for continuing education programs, thus still providing the community the service.

Curriculum Program Termination as Approved by the System President (Attachment PROG 08)

- Sandhills Community College
 - Polysomnography (A45670)
- Stanly Community College
 - Manicuring/Nail Technology (Certificate) (C55400)

Dr. Chapman reviewed the item.

The committee had no questions or concerns.

SBCC Code Report – August 2018 (Attachment PROG 09)

Dr. Chapman reviewed the item.

The committee had no questions or concerns.

Finance Committee Information Items

“Community College Study on Earning FTE for Instruction in Local Jails” S.L. 2018-5 Section 9.10 (Attachment FC 02)

Dr. Chapman reviewed the item.

Mr. Holder asked about the recommendation at the end of the report. There is a request to amend the session law to strikethrough “local jails” so that the colleges may earn regular budget FTEs for what is taught there. These funds would allow colleges to continue the work being done in recidivism, which were previously funded prior to the economic recession. Dr. Powell asked that, if this was changed and began charging FTE, would the \$1.46 million be taken from other parts of the community colleges’ budget. The proposal is to simply request to count FTE and would create additional income.

Allocation for Integrated English Literacy and Civics Education Occupation READY Project (Attachment FC 07) [CA]

Dr. Chapman reviewed the item.

The committee had no question or concerns.

Allocation for NC Career Coach Program (Attachment FC 08) [CA]

Dr. Chapman reviewed the item.

The committee had no questions or concerns.

Service Agreement for ISIR Verification Services FY 2019-2020 (Attachment FC 09) [CA]

Dr. Chapman reviewed the item.

The committee had no question or concerns.

OTHER BUSINESS

ADJOURN

The meeting was adjourned at 2:45 pm on a motion by Mr. Holder, seconded by Dr. Willis, and approved via voice vote.

Recording Secretary

Alexandra Doles